

Dear Parents and Students,

Please take a few minutes to read the following material concerning enrollment into Bethlehem Lutheran Preschool. The program provides a Christian Preschool experience for children three and four years of age. The teacher/student ratio is 15 students to two teachers. Parents of the three-year old class may sign up to be class helpers if they wish to; however, this is not mandatory for participation in the Preschool. Parents of the four-year-old class may sign up to be chaperones for field trips during the year. In addition to the Preschool classes, the program also hosts special family events throughout the year, which family members and friends may attend.

Enrollment into the Preschool will take place via mail only. All enrollment forms must have a postmark date. Please mail completed enrollment forms along with a copy of student's birth certificate, a copy of student's immunization medical form, and a \$50.00 enrollment fee to:

Bethlehem Lutheran Church
85 Elm Avenue
Delmar, New York 12054

Please make checks payable to Bethlehem Lutheran Church. The families currently enrolled in the preschool have first preference for enrollment in the 2005-2006 school year. The enrollment schedule is as follows:

- 1) Preschool Families – postmark beginning January 3, 2005 deadline January 16, 2005
- 2) Bethlehem Lutheran Church Members – postmark beginning January 17, 2005 deadline – January 31, 2005
- 3) Community – postmark beginning February 5, 2005

Tuition for the school year is billed quarterly. The amount for the 2005-2006 school year is:

3-year old class - \$1035.00
4-year old class - \$1437.50

If you have any questions or concerns please call me at 439-3022

Kathy Glaser
Preschool Director

APPLICATION FOR ENROLLMENT

A \$50 fee must accompany this form

Please make check payable to:

Bethlehem Lutheran Church

BETHLEHEM LUTHERAN PRESCHOOL

85 Elm Avenue

Delmar, N.Y. 12054

518-439-3022

Check your choice for the 2005/2006 school year:

THREE YEAR OLD PROGRAM
Age requirement: 3 years old by Dec. 1
3 year old class meets Tuesday and
Thursday 9:00 - 11:30 a.m.

FOUR YEAR OLD PROGRAM
Age requirement: 4 years of age by Dec. 1
4 year old class meets Monday, Wednesday,
Friday 9:00 - 11:30 a.m.

CHILD INFORMATION (Please include *copy* of child's birth certificate and immunization records)

Name of Child: _____ Date of birth: _____ M / F

Address: _____ If baptized, baptism date and Church: _____

Phone: _____

PARENT/GUARDIAN INFORMATION

Mother/Guardian: _____ Father/Guardian: _____

Address: _____ Address: _____

Home Phone: _____ cell _____ Home Phone: _____ cell _____

Occupation: _____ Occupation: _____

Employer: _____ Employer: _____

Work Phone: _____ Work Phone: _____

Marital Status: _____ Marital Status: _____

Church Affiliation: _____ Church Affiliation: _____

If BLC member, which members of family? parent grandparent child

I have read the Bethlehem Lutheran Preschool policy manual and agree to follow the policies and support the ministry of the early childhood program.

Mother/Guardian: _____ Father/Guardian: _____ Date: _____

Official Use Only	Date received: _____	Letter sent: _____	Birth cert.: Y / N
Reg. Fee paid: _____	Check #: _____	Waiting list: Y / N	BLC member: Y / N